

# BOWLS DORSET

(THE UNIFIED GOVERNING BODY FOR THE SPORT OF FLAT GREEN BOWLS IN DORSET)

## Administrator

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## MINUTES OF THE EXECUTIVE BOARD MEETING HELD ON Tuesday 19 March 2024 2.00pm DORCHESTER BOWLING CLUB

- E 019/24**      **PRESENT-** Shirley Bowley, Bobbie Cover, Bill Fox,  
Harry Hovenden, May Jenkins, Sue Maggs, Alexander Wilson, Marion Clements  
representing Ann Allman
- E 020/24**      **APOLOGIES FOR ABSENCE-** Ann Allman-
- E 021/24**      **OBITUARIES: -**  
Mac Arthurs, Terry Pascoe & John Ireland (all Bridport)  
Brian Holder (West Moors); Jean Heaton (Greenhill)
- E 022/24**      **MINUTES of MEETING HELD 20 February 2-24**  
All agreed - proposed by Harry Hovenden seconded by Bobbie Cover signed by  
Alexander Wilson
- E 023/24**      **Ratification of E mail confirmation to send the Bye laws on 26 February  
as attached-**  
Having been circulated to the board – they approved, without dissent by e mail  
that these should be sent on 26 February. The Board now ratified that decision  
– The date by which 3 disagreements by clubs – March 27th
- E 024/24**      **MATTERS ARISING from Minutes not already on the agenda**  
i) **E 005/24 (i) Sponsorship on website-** Ongoing  
ii) **E 005/24 (ii) Dress code-** Following on from the withdrawn proposal at the  
AGM, and discussions by the Board, it was agreed by majority (1 abstention)  
that the County should apply to Bowls England, for Aceit Green to be added to  
the White and Grey already registered by the County, to wear below the waist.  
iii) **E 005/24 iv) Inclement Weather-** This will be covered in the revised Rules  
and Regulations  
iv) **E 005/24(v) Website** – Ongoing.
- E 025/24**      **CORRESPONDENCE**  
All relevant correspondence from Bowls England had been circulated to Clubs and  
Officers as necessary.  
Sherborne submitted a new design for shorts and trousers which was agreed  
unanimously.  
Portland Victoria submitted a new design of shirt- agreed unanimously
- E 026/24**      **TREASURERS REPORT**  
Shirley reported that some clubs had already submitted their affiliation fees.

**E 027/24 LADIES SECRETARY REPORT**  
Nothing to report other than the delegates meeting

**E 028/24 Ladies Match Secretary Report attached**  
May voiced concern still about the Johns match at Yeovil- with inadequate parking and no refreshments. Marion and Sue to look into viability of a coach.

**E 029/24 Men's Secretary report**  
Nothing to report other than the delegates meeting

**E 030/24 Men's Match Secretary report**  
Nothing to report

**E 031/24 Ladies Competition Secretary Report**  
Nothing to report

**E 032/24 Men's Competition Secretary Report**  
Nothing to report

**E 033/24 B E AGM proposals and report**

This was attended by myself and Alexander with the following instructions for voting- the B.E. proposal 1. To elevate Blue Riband and Performance events at the Aviva National Finals- 4 woods, pairs, triples and fours- **FOR – Carried** 2. To elevate top-level county competition consistent with international level- Balcombe and Walker trophies format for 10 players to play 4 disciplines singles, pairs, triples and fours - **AGAINST – carried!!** 3. To amend playing numbers and formats in White Rose Trophy & Amy Rose Bowl- 5 players over 2 sessions-**FOR – carried** 4. To standardise the age in all junior events to under 24 on 1 April annually for both genders- **FOR carried** 5. To introduce under 17 singles events for both genders- **FOR – Carried** 6. To create multi-county regional events- play on dates for Balcombe, Walker, Amy Rose and White Rose-**FOR – carried** 7. To retain Middleton Cup and Johns Trophy in agreed format- Round Robin or Knockout with Plate- **Knock out with Plate- Round Robin!!**8. To introduce a Mixed Over 60 Inter-County event- **UNDECIDED – ABSTAIN Carried** 9. To revamp the Top Club event to attract more clubs- 6 players in teams- play 2 sessions of sets triples and pairs – **AGAINST Defeated**10. To amend the Club Two Fours to an open event- any combination of 2rinks of 4 players- **FOR Carried** 11. To restrict entry in the Champion of Champions to 'Club Champions ONLY'- excludes county u25 and 4 wood champs- **FOR Carried** 12. To remove the Two-Bowl Singles Championship from the Aviva National Finals programme-**AGAINST defeated** 13. To set the age limit for all senior events (excluding Senior Fours) to players aged over 60 on 1 April annually and permit daytime play in those events -**FOR carried** 14. To retain the Senior Fours age limit in line with British Isles qualification requirements- **FOR carried** 15. To introduce 'Novice Pairs' for new and less experienced players- UNDECIDED – ABSTAIN- **carried** 16. To change eligibility to the Family Pairs to anyone who has not played international or county level (Balcomb and Walker) representative bowls in the last 5 years- **FOR carried** 17. To further investigate how to consolidate the administration for the benefit of players and administrators as part of implementation plan, taking into account the array of systems already in place at county level- **AGAINST carried** 18. County Associations to continue to manage Championship events-**FOR carried** 19. To introduce set dates in the later rounds of the Top Club as a trial for 2025 as part of national calendar - **FOR carried** Devon Proposal – split A and B in Draw-**AGAINST carried** Hampshire Proposal – 2 teams in White Rose for 2024- **AGAINST withdrawn** Cornwall Proposal- Neutral Green for National area Finals – **FOR carried**

Following the proposals and voting there followed an hour long presentation from Nicole Dyer- marketing and communications on data collection/gdpr and the relevance of data to b.e. progressing to get sponsorship from Sports England which eventually will lead to Counties being advisory only- B. E Board being in total control of our outdoor sport.

It leaves the Two Woods included in the Championships at present, the Johns and Middleton trophies as round robins, and the Walker and Balcombe on a "top Club" format, for 2025. The Executive Board discussed this which will be referred to the Competition Committees for next year.

**E 034/24 Safeguarding-**

The BDA run course had been arranged for 6 April at Dorchester- names to be submitted by 27<sup>th</sup> March-. Invites had been sent to Clubs to respond in order that the BDA could send pre- reading material to attendees

**E 035/24 Review of Delegates meeting**

The Ladies who had read the draft Rules and Regulations- had no comments. They discussed at length the recently sent Bye law relating to being a member at more than one club and agreed with its content. Discussion about the County Benevolent Fund - it was agreed unanimously that any member can apply for funds, in confidence, for help for a worthy cause. Applications should be sent to the Administrator.

The Men’s meeting raised a query about starting league games with “tossing for the jack” rather than “visitors mat”, where the formats have been amended to 18 ends and 2 trial ends. The Board agreed that this should be amended in the draft Rules and Regulations already circulated.

**E 036/24 B.D Rules and Regulations review**

The Board thanked Alexander for all his work in preparing the draft Rules and Regulations. A date was set for the SGM to approve these – which would be updated following comments received. The SGM would be held Monday 15 April 6.30pm at Dorchester with the Agenda and all relevant papers being sent by 1 April

**E037/24 Group West Meeting report**

Minutes attached

**E 038/24 ANY OTHER BUSINESS**

- i) County Mixed matches are organized by the Men’s match Secretary, Bill agreed to confer with May on the selection.
- ii) Clubs withdrawing teams from Leagues- was discussed at length, but no conclusion was reached
- iii) Ladies Top Club- With the Top Club Competition staying in the format that it is, the the Board agreed unanimously that Bowls Dorset would put a proposal forward to B. E. to include 2 woods discipline in the ladies Top Club.

**E 039/24 DATE OF NEXT MEETING**

**Date of the next meeting of the Executive Board 15 April following SGM**

**Meeting closed 4.20 pm**

**SIGNED.....**

**Date.....**

**Bye-Law 2024-2**

Amend Bowls Dorset Rules and Regulations as follows: EDNA PAISLEY TRIPLES LEAGUE 15.16 Matches shall comprise 18 ends with two 2 bowl trial ends . There shall be no trial ends – with one shot only to count on the first two ends. Visitors shall have first possession of the mat and jack. Bowls Dorset Executive Board Bye-Law 2024-2 – March 2024

Bye-Law 2024-1 Amend Bowls Dorset Rules and Regulations as follows: COUNTY LEAGUE 12.7 By 15 April annually, each Affiliated Club shall register by email with the appropriate League Secretary a list of its playing members (including first names) eligible to compete in the League. Names of further eligible members joining at a later date shall also be registered prior to their playing. In both cases, where a playing member has entered or played in any Championships or Competitions listed in Regulation 11, such member may only be registered by the Affiliated Club from which such Championships or Competitions are to be or have been played, the only exception is if such Affiliated Club has not entered any Bowls Dorset Men’s Leagues. Unregistered players shall not be permitted to play. Once registered those players shall not play for another

Affiliated Club in any Bowls Dorset League during the season. 12.28 shall apply to any breach of these this restrictions. Provided a registered player has not played in any Bowls Dorset League match , such player may be de-registered on application to the appropriate League Secretary. DORSET WOMEN'S BOWLING LEAGUE 13.7 By 15 April annually, each Affiliated Club shall register by email with the appropriate League Secretary a list of its playing members (including first names) eligible to compete in the League. Names of further eligible members joining at a later date shall also be registered prior to their playing. In both cases, where a playing member has entered or played in any Championships or Competitions listed in Regulation 11, such member may only be registered by the Affiliated Club from which such Championships or Competitions are to be or have been played, the only exception is if such Affiliated Club has not entered any Bowls Dorset Ladies Leagues. Unregistered players shall not be permitted to play. Once registered those players shall not play for another Affiliated Club in any Bowls Dorset League during the season. 13.28 shall apply to any breach of these this restrictions. Provided a registered player has not played in any Bowls Dorset League match, such player may be de-registered on application to the appropriate League Secretary. PERCY BAKER TRIPLES LEAGUE 14.8 By 15 April annually, each Affiliated Club shall register by email with the appropriate League Secretary a list of its playing members (including first names) eligible to compete in the League. Names of further eligible members joining at a later date shall also be registered prior to their playing. In both cases, where a playing member has entered or played in any Championships or Competitions listed in Regulation 11, such member may only be registered by the Affiliated Club from which such Championships or Competitions are to be or have been played, the only exception is if such Affiliated Club has not entered any Bowls Dorset Men's Leagues. Unregistered players shall not be permitted to play. Once registered those players shall not play for another Affiliated Club in any Bowls Dorset League during the season 14.30 shall apply to any breach of these this restrictions. Provided a registered player has not played in any Bowls Dorset League match, such player may be de-registered on application to the appropriate League Secretary. EDNA PAISLEY LEAGUE 15.8 By 15 April annually, each Affiliated Club shall register by email with the appropriate League Secretary a list of its playing members (including first names) eligible to compete in the League. Names of further eligible members joining at a later date shall also be registered prior to their playing. In both cases, where a playing member has entered or played in any Championships or Competitions listed in Regulation 11, such member may only be registered by the Affiliated Club from which such Championships or Competitions are to be or have been played, the only exception is if such Affiliated Club has not entered any Bowls Dorset Ladies Leagues. Unregistered players shall not be permitted to play. Once registered those players shall not play for another Affiliated Club in any Bowls Dorset League during the season. 15.29 shall apply to any breach of these this restrictions. Provided a registered player has not played in any Bowls Dorset League match, such player may be de-registered on application to the appropriate League Secretary. Bowls Dorset Executive Board Bye-Law 2024-1 – March 2024

## **Match Secretary's Report Delegates Meeting 19 March 2024**

### **JOHNS TROPHY V SOMERSET**

Yeovil parking situation has not been solved. I have been in contact the relevant Officers of both Somerset and Yeovil who have not been very helpful.

They only have 40 parking spaces at the club and when I queried the problem, of 2 teams and their officers and supporters, vying for the few spaces, as well as their Indoor players, I was told that there was plenty of off- road parking available in the surrounding roads. I suggested that this was not an option as they are all double line roads surrounding the hospital. My main concern was that the alternative to club parking is the Hospital car park which will cost £15.10 for the period that the players need for the game. The other suggestion, from the Somerset Officers, This was not acceptable, but they will not consider a change of venue. The only sensible alternative to cars is to arrive at this venue by coach. Another problem with this match is that the Somerset Ladies decided last year not to have meals after the match but I'm told the bar will be open. To resolve the problem of travel Sue is looking into a coach which will pick up at West Moors, Dorchester and Cartgate.

### **MATCHES**

All of the match sheets for Player Selection until 1<sup>st</sup> June have been sent to the clubs, for return before the 16<sup>th</sup> April, in time for the Selection Meeting on 19<sup>th</sup> April. Unfortunately, there isn't much time for the players to add their names to the Match Sheet for the match on 4<sup>th</sup> May, as clubs will not be open until around the 14<sup>th</sup>/15<sup>th</sup> April. I will try to issue the selected players around 2\3 weeks before each match.

# GROUP WEST

## Minutes of meeting of Thursday 14<sup>th</sup> March 2024: 9.30 am start Zoom

**Chair** Michael Jackson (Warwickshire Administrator)

**Secretary** Lindsay Collin (Gloucestershire Administrator)

### Attendees

Cornwall Christine Hore (A)

Cornwall David Parr

Devon Paul Debnam (A)

Dorset Alexander Wilson

Dorset Sue Maggs (A)

Gloucestershire Lindsay Collin (A)

Herefordshire Jennie Cole

Herefordshire Jill Bowen (A)

Herefordshire Clive Handscombe

Somerset Charmian Pearce

Warwickshire Michael Jackson (A)

Warwickshire Deborah Bloxham

Wiltshire Gerald Webb (A)

Wiltshire Graham Annetts

Wiltshire Ros Corke

Worcestershire June Bell (A)

(A) Administrator

### Apologies

Devon Sue Silcox

Devon Vicky Hingston (A)

Somerset Carolle-Anne Skeats

Somerset Dave Harding

Somerset Ross Turnbull (A)

Warwickshire Donna Kerr

Warwickshire Heather Mills

Worcestershire John Weston

1. **Welcome by Chair** (Michael Jackson) Thanks to Gerald for his Zoom hospitality.
2. **Minutes of the meeting held at Clevedon BC on 14 March 2023** Accepted as a true record.
3. **Matters arising not covered by the Agenda (brief considerations and comments only)**
  - **BE/BDA Recruitment and educational initiatives**
    - Clearly much information regarding recruitment - Big Bowls Weekend, Bowls Bash and Play Bowls. Still nowhere online to easily check up how many clubs from our own counties are registered for the 2024 BBW.
    - Reference made to recent BDA 'Week of Learning' and also to imminent BE/BDA Roadshows. Cotswold BC (Glos) the nearest geographically, and would probably still accept entries. Some attendees had not heard of these. Secretary undertook to forward the Roadshow information that she had received; too late for the most recent Week of Learning.
  - **BE Dinners/Events**
    - Thoughts about Champions Dinner in Coventry in November; better organised this year and with numbers under control, but – though purely 'winners' would enjoy it, no doubt – not a particularly social event overall.
    - BE Awards Evening, in Leicester two weeks ago, also very well attended. A much more 'joyful' and social bowls community occasion, given the interesting stories involving in the Awards recipients.
  - **BE Communications**
    - Group West minutes sent last year, but treated somewhat dismissively by BE principals.
    - Little evidence that BE seem to want to listen to anything much that is critical, even though some members of the BE Board and Committees used to be regular attenders at Group West.
    - Generally felt that BE respond quite poorly to direct communications. Described as 'dire' by some. Pointed out by Secretary that staff losses and shortages, and changes while new staff bed-in, would be contributory to that.
    - One attendee had been seeking something seemingly straightforward, since back in the time of Alan Lane and Rob Short, and including from current staff – to find out which of their county's clubs had registered to receive direct communications from BE (that process started back in 2020). The reason for the inquiry, so that she could prioritise bringing BE information particularly to the attention of the clubs that she knew were not receiving it directly from BE. It had become apparent that BE's communication with counties and clubs was not 'joined-up', with no central database. Had been promised that data handling and communication would improve, but no great signs yet. [*Non-meeting note: Strangely enough, the very next day [15<sup>th</sup> March] County Administrators will have received a communication from Nicole Dyer to some extent related to this plea, but unconvincingly, as the county spreadsheet provided needed a fair amount of updating.*]
    - Known that people from other counties outside the West experience the same disregard. John Tucker of Surrey seeks engagement on Management Software, for example, but seemingly struggles to get BE staff to listen.
    - Plea regarding 'single subject communications' still not being taken on at all by the relevant BE staff. Tendency by them to send multiple-topic emails, with no indication of content in the email Title, so is very difficult in terms of re-finding emails later on via email searches.
    - Felt that Board 'Buddy' system with County Administrators is generally not working; only maybe one person reported that the process was effective.
    - Felt that, if seeking out members of the BE presidential team - perhaps at distance - at Leamington, now they wore such undistinctive clothing, had become more difficult.
    - Complaints by several attendees that the voting at the BE AGM had not been done correctly, though others argued that was not the case [suggested that this be further discussed under Item 4 (b)].
    - Also, in relation to Competition proposals, that not enough time had been allowed for feedback [re BE's proposals] to be gathered by County Officers from their members. Again, some others thought that not to be the case. {*note : actually three months from Counties' Meeting, at which most proposals became known, until AGM*}
  - **BE Celebration Matches**
    - Not many games this year – 13, as against 30 last year. Most people seeking a game have nevertheless got one !

- Disciplinary
  - Serious concern expressed at how long it is taking to bring the re-written (improved ?) Regulations into use. Those with 'live' Disciplinary cases just now, find the lack of up-to-date support difficult. The Secretary had spoken to a Board Member on how extended the whole process of review had turned out to be, and asked him to raise it. Again, related to BE staff changes.
- Safeguarding
  - Exactly the same situation as with Disciplinary matters. Changes in BE guidance have taken place, but not much information is forthcoming. Made more problematic by the alleged 'toughening up' of the legal requirements and processes.

#### 4. Requested discussion topics

##### a) County friendlies      Submission from Somerset CBA:

" Close to Somerset's heart are the cost of County friendlies resulting in a declining number of applicants.

We will only allocate a home match to a Club that waives its rink fees. Our visitors are often travelling long distances and the cost of petrol is already a burden. A sensible priced meal and a 'decent' raffle will more than recompense the Club for its hospitality. Increasingly we are seeing rink fees added to our away costs!!! We believe this is very wrong.

Could we not all agree a 'bedrock' price for the after-match meal for intercounty friendlies (ignore Johns/Middleton etc) ?? Somerset Clubs are generally happy to stick to £7.50 if they prepare the food themselves.

We are also exploring the possibility of just a one course meal. Our Match Secs will already have started sending out feelers to neighbouring Counties – is this a way forward ? "

Extensive discussion on this matter, not for the first time at Group West :

- Problem getting worse in most counties, with not only rising catering prices from many clubs, but exacerbated by the addition of rink fees being asked for.
- Somerset seemingly have it as well controlled as any county (as above) and are happy enough, but 'across the piece' things seem to be getting rather out of control.
- Hosting clubs can be told that prices must be lower, because the county knows full well it can be done for significantly less (bearing in mind bar profits, raffle, etc), and also that rink fees will not be paid. But that means looking elsewhere, and – most notably in the smaller counties – there may not be too many alternative and willing clubs.
- £7.50 or £8 the aim. Maybe jacket potato and fillings suitable at that price. Buffets and single course meals are ways of saving on cost. Tea and biscuits not, however, acceptable. Difficult to keep price down when clubs have external caterers.
- Some games at distance involve a long day away, so a meal after the game is essential then. Women particularly feel that there is a valuable social dimension too.

##### b) BE AGM arrangements and voting

- Comments today only about the process, not revisiting the proposals and decisions taken – that is done with, and now we only have to wait and see how things are implemented. 2-Wood possibly with the return of Regional Finals ?
- The Secretary felt that some attendees did not fully understand the situation :
  - i. Bowls England is a company. So bound by company law.
  - ii. No Constitution, but Articles of Association.
  - iii. Board Members do vote. They are also Full Members, like the Counties.
  - iv. Bowling as a sport has minimal direct input of public money. One of the biggest sports to be largely self-funding (via members' fees).
  - v. To gain regular public funding, to grow our sport, we must comply with what is expected in terms of the governance of sporting bodies (including NGBs).
  - vi. Bowls England governance must be in line with the Sports England Code of Governance. We are seeking to gain Level 3. Process well under way.
  - vii. In the Code of Governance, SE require - amongst a whole lot of things - a single governing board, responsible for making the decisions. That will be the BE Board. The Counties can express their opinions, vote, even at an AGM, but their views can mostly only be taken as advisory.
  - viii. However, the Board will listen, and evidence suggests that they will not force decisions through. [ Non-meeting note : Examples of county influence are the reinstatement of the now-called 'Champions Dinner', against the previous decision made to discontinue it in 2021, and the effect of the pressure from

*counties this year, to have each Competition proposals voted on separately, rather than as a 'package'. The Board will also accept the decisions on the 2-Wood and Top Club competitions this year. ]*

- Some attendees nevertheless felt that, at the 2024 AGM, there was insufficient transparency about what was happening in the meeting. Others did not agree, feeling that democracy had been upheld.
- Noted that the proposal regarding 'single point of entry' is the one which will not be implemented in 2025, but delayed as long as it takes to investigate all the implications, which are many.

c) Online Management Systems for counties

- Discussed at our previous meeting, but raised again here by Warwickshire. No longer have an interest in such a system; not convinced.
- Regard entering competitions as a personal responsibility. Also can't see that the general public, merely interested in what is happening in competitions, have any access to the system.
- Will wait and see what the Bowls England developments are in relation to 'single point of entry' for competitions.
- Wiltshire and Gloucestershire seem content with the Bowls Surrey system MATCH; as many as 10 counties are now either using that software or considering it (including Cornwall from today's attendees, and possibly Devon). The integrated structure, with modules linked where necessary, is a vital feature.

d) Coaching courses in the West

Information provided by David Rolls (Level 3 Coach and Gloucestershire Coaching Co-ordinator)

**Three levels of qualification** currently available, all of which are verified internally by Coach Bowls Ltd and externally by First4Sport and recognized by Bowls England.

Coach Bowls Level 1 - enables qualified personnel to coach beginners only or to work under supervision of a Level 2 coach.

Coach Bowls Level 2 - Appropriate to coach improving performance, typically up to club league and towards county friendly selection.

Coach Bowls Level 3 - Inter-county competitive level and national level coaching.

**Level 1 courses** cost £150 and consist of two online theory modules, one practical coaching skills day and a final assessment. Two practice sessions must be planned and delivered prior to assessment in candidate's own time. Bowls England provides 50% bursary on successful completion. Formal portfolio of evidence must be submitted and signed off prior to assessment. Typical overall time scale of course is 7-8 weeks.

**Level 2 courses** cost £235 and consist of two online theory modules, a two day weekend of practical coaching skills, a third planning module, and a final assessment. In candidate's own time they must plan and deliver a progressive series of four one hour coaching sessions to meet the specific goals of two aspiring bowlers. Formal portfolio of evidence must be submitted and signed off prior to final assessment. Again Bowls England provides a 50% bursary on successful completion. Typical overall timescale of course is 2 - 4 months.

**Level 3 courses** are not currently available but likely to cost in excess of £500 and have an overall duration of at least one year to 18 months.

**Current course availability** in South West is as follows:

Level 1 Ilminster starting 5 June – final assessments 28 July

Level 2 Taunton Deane starting 10 April -final assessments 23 June

Courses are offered subject to demand in the area and availability of authorized tutors. In the South West there are three senior tutors (Nigel Morgan, David Rolls and Mal Evans) at present (a fourth due shortly) based in Swindon, Gloucester and Solihull respectively (Bristol soon); and their availability is limited. The norm for a course to be financially viable is 12 candidates, but this is subject to discussion.

Most Level 2 courses tend to run during the indoor season and need early booking of rink space for the practical days.

- Gratefully received by attendees, so thanks to David.
- A few comments on the fact that some newly-qualified Level 1 coaches are putting off new players in clubs, by their approaches to teaching bowls. Queried that the online nature of courses, with less personal interaction perhaps, can lead to unsuitable people becoming qualified.

5. **Any Other Business that the Chair accepts.**

i. Frequency and nature of meeting

Questions : Continue ? Unanimously 'yes'

Frequency ? Majority feel that keep to 2 meetings per year (after BE AGM and before



BE Counties' Meeting)

Face-to-face or Zoom ? Given financial considerations, majority feel that Zoom has to be the way forward, even though face-to-face preferred by several.

Secretary asked to write to Clevedon BC and thank them for their invaluable support over many years.

- ii. Next Chairman - David Parr (Cornwall) persuaded ! Wiltshire again offered their Zoom account, accepted with thanks.

Meeting closed at 11.30 pm

Date of next meeting - Tuesday 12<sup>th</sup> November 2024.